



Process Based Internal Audit Seminar **100% Remote**

Join us online for a workshop on how to perform and get the most out of your internal audit program. Bretta Kelly, BMSC, LLC training on performing internal audits to meet the requirements of ISO 9001:2015. Peter Sanderson, Continuous Improvement Software (CIS) training on how to record and manage internal audits and actions resulting from audits using CIS Software.

Date: Wednesday May 12th, 2021 Time: 8:30 am – 3:00 pm AZ Time,
11:30 am – 6:00 pm EST

Cost: \$250 USD/person - Location: Online (WebEx)

New to CIS Software? Sign-up and receive a FREE CIS Internal Audit and Management Review Module set-up with an unlimited users License (an \$ 875.00 Value for FREE!) and pay only \$75.00 / month for support, document storage and Licensing.

Contact peter@cissoftware.com for a demo of these modules.

[Click Here to Register](#)

Agenda

ARIZONA TIME BELOW

Online Meet & Greet 8:30 am – 9:00 am

The morning session 9:00 am – 12:00 noon will be AS9100D / ISO 9001:2015 Overview

- High level summary of the AS9100D / ISO 9001:2015 Standard
- Overview of Documentation and Record Requirements
- Internal Audit Requirements
- Review of Process Audit Forms and how to conduct effective process audits

The afternoon 12:30 pm – 3:00 pm will be Internal Audit Seminar:

- How to record internal audits in CIS Software
- Actions that come from Audits
- Audit Plan, Process Matrix
- Audit overview training for company / employees

Handouts include electronic copies of Internal Process Audit Forms and management process matrices. Access to CIS Audit and Management Review module training videos and User Guides for future consideration.

[Certificates of Internal Auditor training provided as well.](#)

If interested please contact Bretta Kelly at bretta.bmsc@gmail.com, or 602-445-9400.

Or Peter Sanderson at Peter@cissoftware.com – 613-577-4417

Have many people in your organization that would like trained as an Internal Auditor? require Internal Auditor Training? We can offer a special seminar with just your employees using WebEx or the webinar software of your choice. Contact Peter Sanderson or Bretta Kelly for more information (e-mails above).